

Colleges of the Liberal Arts Sponsored Programs (CLASP) Document Repository – Responsible Conduct of Research

	BACKGROUND			APPLICABILITY				TRAINING				TIMING				MONITORING					COMMENTS AND/OR NOTABLE FEATURES	
	Fed. Regs	Connection to institution's mission	RCR Topics	NSF-and/or NIH-funded only	All Federal	All/Most Students and/or Postdocs	All Faculty/ Staff/ Students	Online Training and Resources	Courses	RCR Workshops & Training Sessions	PI	Before Starting Research	During Research	By End of Research	During AY	SRO	Bus. Office	Provost/ Dean	PI	Dept		Undergrad Research Office
Amherst	X	X	X			X		X				X					X					Shared values (honesty, accuracy, efficiency, objectivity); Descriptions of nine RCR content areas. Note from Jeanne Weintraub: RCR Primer and Certificate of Completion included in employment packet of students. Originally planned to require training by end of research experience. Learned that once students begin research can't legally withhold payments. (We had hoped to use the last payment as a motivator for students to complete requirements.)
Bryn Mawr	X	X	X	X	X			X	X			X				X			X			Clear statement that "Compromises to responsible conduct of research cannot be condoned." Links to RCR-related policies that were already in place. See RCR Position Statements
Carleton	X				X			X			X	X				?						Carleton developed its own online Moodle RCR Course .
Colgate	X			X				X				X					X	X				Cooperation b/w Dean and Controller
Connecticut	X		X		X			X			X	X				X		X	X			Must participate in roundtable discussion with PI and other individuals working on NSF supported research.
Hamilton	X				X			X			X		X				X					Training MUST take place during first year of employment or, less than a year, before end of employment.
Hartwick	X			X				X				X				X		X				Grant proposal form requires PI signature agreeing to complete RCR training if awarded.
Hope	X		X	X						X			X		X							Academic departments are responsible for RCR training and have their own policies.

Press Ctrl + click on hyperlinked name of institution to access its RCR policy

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Kalamazoo	X	X			X	X		X	X		X	X				X				X		Kalamazoo is committed to training students in research methods as well as RCR
Keene State	X	X			X			X			X	X										Decision Tree for Mandatory Training
Kenyon	X	X	X	X				X				X				X						<i>"Kenyon students deserve a solid grounding in the ethics of research and scholarship and an understanding of the relevance of ethics to one's discipline."</i> ; Customized CITI trainings for various disciplines.
Lewis & Clark	X	X	X				X		X				X			X	X	X	X	X		RCR regularly woven into class instruction; first year seminars address plagiarism; every first year student required to agree to Academic Integrity after completing online tutorial. Many departments have customized introductions to RCR. Certification is valid for four (4) years. New grant account will not be established until the PI has submitted certification.
Linfield	X			X				X					X					X				Associate Dean notified when faculty member receives NSF grant. Associate Dean will then create a user account for relevant personnel at responsibleresearch.org . Grant personnel will have 30 days from the day their account is created to complete the online tutorials (5-8 hours total). Counts as paid work time for non-salaried employees.
Middlebury	X			X				X		X				X		X					X	RCR requirement can be waived by SRO for students who completed an RCR workshop (at Middlebury or another institution. PIs will certify on RCR form that student received RCR training appropriate to the research and discipline.

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Norwich	X			X				X		X					X	X						Students must attend seminar on ethical issues, led by faculty or staff. Includes case studies and directed discussion. Each student will sign a pledge to ethical conduct in research, countersigned by research mentor and seminar facilitator.
Swarthmore	X	X	X	X				X				X				X						Our new Provost would like to re-examine Swarthmore's RCR policy.
Trinity	X			X							X		X									See statement clarifying applicability of policy (only NSF-funded undergrads/postdocs, does not apply to students receiving support for non-research endeavors or from NSF-funded curriculum enhancements or equipment); RCR training checklist must be submitted for each student on July 31 of each year or within 2 months of start of student's funded work. Training requirements can be met through: conversations with the faculty mentor, brown bag discussions, undergraduate research events, etc. A list of online and other resources on research ethics is available on the TU Research Website .
Union	X			X				X			X				X						X	Guidelines for Levels of Participation in Training: To determine amount of training in RCR that is sufficient and appropriate for student researchers, PI may wish to consider each students' time commitment and level of involvement in sponsored research activities.

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Ursinus	X						X	X				X				X							Must complete training in human subjects protection prior to submission of a proposal for external funding; Note: Ursinus is re-evaluating its use of the CITI program due to recent price increases.
Wheaton	X			X				X			X							X					Recommend that NSF postdoc mentoring plan address training in nine areas for instruction in RCR. All PI's will sign a form for each of their participating students on which the PI indicates that they have provided RCR training appropriate to the discipline, research project, and level of involvement for that student; See list of resources on page 2 of policy.

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